

Merchant Services Request Set Up Information Sheet

Credit Cards Terminals – Virtual Terminals & Any Other Devices

BUSINESS INFORMATION: PLEASE TAKE THIS INFO. FROM THE ORIGINAL IRS DOCUMENTS

Legal Name
DBA Name
Starting Date
Physical Address
Email address
Buisness Phone
Web Site
Federal Tax Id
Food Stamp License

Cell #

Fax #

BUSINESS TYPE
(Check All that Apply)

Restaurant
SuperMarket
Grocery
Retail Store
Telephone Order
Online Orders
Other

SUBMISSION:

Fax 1-509-463-8926 or Email to: Info@ccssusa.com

INCLUDE THE FOLLOWING:

- **Marketing Material or Any Printed Advertising**
- **3 most recent bank statements (displaying company address)**
- **3 most recent Visa, MC, Discover & Amex processing statements (if any)**
- **Blank VOIDED check from company account**
- **Articles of Incorporation or Certificate of Organization (The Principal Suppose Appear as President or Member)**
- **DBA certification (if applicable)**
- **State Business Licenses**
- **Federal Tax ID / EIN (Form IRS – Not From City Or State)**
- **Driver License – Full Color ID – PDF or ID /Passport**
- **ISO Name:**
- **ISO #**

****OFFICERS/OWNERS INFORMATION: USE DRIVER'S LICENSE TO COMPLETE**

Full Name
Mailing Address
Home Phone #
Cell #
Date Of Birth
Social Security #
Driver License # **Exp. Date**

****OFFICERS/OWNERS INFORMATION: USE DRIVER'S LICENSE TO COMPLETE**

Full Name
Mailing Address
Home Phone #
Cell #
Date Of Birth
Social Security #
Driver License # **Exp. Date**

By Signing and faxing or emailing us your Merchant Application, you certify that (i) you are authorized to apply on behalf of their company whose full legal name appears above under the Company Information portion of the Merchant Application for a Merchant Services Account from us and (ii) all information you provide within the Merchant Services Application and other supporting documents is true and complete and that you will notify us of material changes to such information. You understand and agree that we and our agents and assignees are authorized to contact third parties to make inquiries in evaluating your Merchant Services Application (including requesting business and personal credit bureau reports from credit reporting agencies and other sources) or for any update, renewal, extension of credit bureau's name and address/ You understand and agree that we may provide credit and other information from the Merchant Services Application and on the signing individual(s) and the company with third parties who may use the information for any lawful purpose, including for the purpose of offering credit and/or other products and services to the signing individual(s) and/or the company. All Merchant Services program are based under terms & conditions agreements of our Merchant Services providers partners.

Signature:

Title:

(Pres, V. Pres, and Owner)

Date:

Signature:

Title:

(Pres, V. Pres, and Owner)

Date: